Dear Families

Over the holidays, our school was yet again vandalized. The ongoing attacks on our school has prompted us to seek funding to purchase and install a Closed Circuit Television (CCTV) system in an effort to deter any future acts of vandalism. Last term, we approached the Bendigo Bank as part of their Community Grants Project to help fund our initiative. We have been successful in our application.

All decisions regarding CCTV have been made by the Wandong Primary School Council and they have ensured the school has met all Department of Education and Early Childhood Development (DEECD) guidelines to date. Our new CCTV draft policy which has been discussed by School Council is attached to this letter. School Council has approved SMART WIRING as the preferred supplier and installer of the CCTV system. Copies of the DEECD CCTV guidelines are available from the school office for parents who wish to collect and read these expectations.

In order to better inform our school community of what it means to have a CCTV system in the school, we are presenting an information session on **Wednesday 23rd July** at 7:00pm. The information session will cover:

- DEECD CCTV guidelines and practices
- WPS CCTV Policy
- Position of cameras
- When and how the system will record
- Who will have access to the footage and when it will be viewed
- Deterrent signage around the school
- Timeline for when cameras will be installed and operational

Nathan Wager from SMART WIRING will be in attendance on the information night to assist with any queries you may raise.

This is a significant step forward in the prevention of malicious vandalism at our school. The CCTV system will be in place to deter future acts of vandalism and, where possible, identify the perpetrators if and when acts occur.

If you are unable to attend on Wednesday 23rd July but would still like more information, please make a time to speak with myself or Rhonda.

If you are able to attend, please return the reply slip below.

Regards

Anthony Potesta  
(Assistant Principal)

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**CCTV Information Night Reply Slip**

I, __________________________ will attending the CCTV Information Night on **Wednesday 23rd July 2014**.

Signed: ________________________

“We make a difference.”